Kane County Juvenile Justice Council Executive Board Meeting

January 14 @ 10:30 A.M.

**Kane County Sheriff’s Department**

**Executive Conference Room**

**37W755 IL Route 38**

**St. Charles, IL 60175**

Official meeting time: 10:42 AM – 11:35 AM

Members present: Joe McMahon, Don Kramer, Josh Axelsen, Lark Cowart, Shirley LeClere, Lisa Aust, Jeff Jefko, Eddie Jackson, Julia Ankenbruck

1. Introductions & Approval of October Minutes
	* October minutes approved
2. Commission updates
	* Rob Vickery is leaving 1/20. Julie Stremlau will be the contact.
	* No annual commission meeting on 1/29- has been postponed.
3. Grant updates
	* Contracts- approved and need signatures
	* RFP- 60 to 90 day process. Lisa to appoint someone from Court Services to join Joe and Julia in completing the RFP’s
		+ 1. Will also work on grant application
			2. Because of the delay in getting the RFP out, we discussed attaching the RFP to the application and justify the process to the Commission. Will confirm with the Commission on this.
		+ Application is DUE by FEBRUARY 19th!
	* Procedure for Seven Challenges
		+ Referenced #9 from the Bylaws, money approved from the JJC budget.
		+ Concern from Court Services- need two signatures
			1. Joe will be second signature on behalf of the Council
4. Extra grant money
	* Roughly $8000 leftover from the total block grant allotted for the Seven Challenges program (Seven Challenges only using around $4350 for equipment)
	* Will have to submit a revised budget to the Commission
	* Julia to contact Rob to find out what is needed for proposals, also find out if Juvenile Justice Council grant is state or federal money
	* Executive Board members to identify programs that may be able to utilize funds before February meeting so that we can move as quickly as possible on reallocating the money.

**Judge Brawka has been working on making revisions to the Bylaws and sent out her copy on 1/13, along with a revisions from Court Services. For this reason, the three items below were not discussed in detail, as these will be likely be addressed through the Bylaws.**

**Revisions/feedback shall be sent to Joe (****jm@co.kane.il.us****) by FEBRUARY 1st. Bylaws will then be reviewed and voted on in the February Executive Board meeting.**

1. Identified representatives
2. Making decisions
3. Structure/initiative
4. New date/time for meeting
	* Second Tuesday of the month
5. Next Meeting: **Tuesday February 9th at 12 PM in the Sheriff’s Dept Executive Conference Room**